

**TOWN OF JAFFREY
BUDGET COMMITTEE MEETING
JANUARY 21, 2016**

Members present: Norm Langevin, Jan Wilkins, Kevin Chamberlain, Bob Schaumann, Sue Greenough, James Moore

Excused: Jack Belletete

Staff Present: Town Manager Caron, Selectman MacIsaac, Selectman Rothermel, Joanne Carr, Administrative Assistant Zola

Meeting opened: 6:05 p.m.

OLD BUSINESS: Reviewed minutes of Jan. 19th meeting. Chamberlain made a motion to accept minutes with the correction of Jan Wilkins as “Excused” instead of “Absent”, seconded by Moore. Vote was taken – all in favor.

PETITION WARRANT ARTICLES –

JAFFREY WOMEN’S CLUB – Susan Sturgis

Petition presented with required amount of signatures. The club is looking for partial funding for repairs to the church steeple, which houses one of the town’s 2 town clocks to preserve this town landmark. They received an estimate of \$31,500 and are asking the town for \$8,500 to use as the deposit. Discussion ensued and the question of the existence of a Town Clock Repair Fund that was established in the 1990’s. Town Manager Caron will look into this as a possibility of funding instead of the petition article and will report back to Chairman Langevin.

It was decided to reserve the vote on this article until the status of the trust fund was determined.

COMMUNITY KITCHEN, INC. – Phoebe Bray

The Community Kitchen served 113 Jaffrey residents over 23,724 meals through the Pantry Program at a total cost to TCK of \$31,552.90. Serving between 450 and 550 families a week. There are 5 full time, 9 part time staff members. If a resident applies, they are given a box of food that lasts for about 3 days. They are able to choose their food items, which include local fruits and vegetables when in season. There are also recipes and workshops available. There has been a 10% increase in Jaffrey residents from last year using the Community Kitchen Services. Because of this increase they are asking for \$8,000.

A motion was made by Schaumann to tentatively recommend the amount of \$8,000 seconded by Chamberlain.

Vote was taken – Tentatively Recommended – All in Favor

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HOME HEALTHCARE HOSPICE & COMMUNITY SERVICES – Susan Ashworth

A request was presented for \$17,000 to continue visiting nurse and hospice services for Jaffrey residents in 2016. The organization provides Visiting nurse, physical, occupational and speech therapy, social work and home health aide services. They also provide Hospice and long term care services. The Meals on Wheels program provided Jaffrey approximately 5,000 hot, nutritious meals and safety checks Monday thru Friday for homebound senior citizens and individuals with disabilities. The total cost of services for Jaffrey residents in 2015 was approximately \$1.4 million, their funding request is for 1%. Ms. Ashworth explained that they petition towns as a last resort for funding, but the County has decreased funding by 50%.

A motion was made by Chamberlain to tentatively recommend the amount of \$17,000 seconded by Moore.

Vote was taken – Tentatively Recommended – All in Favor

THE RIVER CENTER – Margaret Nelson

A family and community Resource Center to strengthen individuals and families throughout the Eastern Monadnock Region through family support, economic opportunity programs and community connections. Services provided include: parenting classes, home visiting for pregnant women and their babies, job readiness skills, free tax preparations, wood recipients, babysitting classes, information and referral to resources in the eastern Monadnock Region. Jaffrey is the 2nd highest user of their programs. 207 residents used services a total of 621 times, which averages \$7.50 per person. Requesting \$1,500 from the Town of Jaffrey to support these programs which benefit Jaffrey residents.

A motion was made by Wilkins to tentatively recommend the amount of \$1,500 seconded by Greenough.

Vote was taken - Tentatively Recommended – All in Favor.

CONTOOCH VALLEY TRANSPORTATION COMPANY- Ellen Avery

They service 13 towns with 30 active volunteer drivers. They had shared the burden of the area's transportation with the American Red Cross. The Red Cross will no longer be providing services, which means CVTC will be gaining 28 Red Cross drivers, along with an estimated 1,800 extra trips that Red Cross would have covered. They will be phasing in the additional rides that were provided by the Red Cross. Time is volunteered, but mileage is reimbursed by NH DOT. Rides are to medical & mental health providers, pharmacies & therapies. CVTC is requesting \$1,800.

A motion was made by Schaumann to tentatively recommend the amount of \$1,800 was second by Greenough.

Vote was taken - Tentatively Recommended – All in Favor.

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JAFFREY RINDGE MEMORIAL AMBULANCE – David Hedman, Lisa Birge

The JRMA is requesting an amount of \$30,000 to help defray operational costs. Total number of call for the ambulance calls was 999 with 673 of them coming from Jaffrey, of which 207 trips are not reimbursed. One ambulance is 10 years old and the plan is to replace the oldest and maintain a fleet of two ambulances. They have asked the Town of Rindge for the same amount of funding. They are in the process of filling the vacant Operations Manager position, targeted for April, 2016. They have a generous donor who has provided them with heating fuel.

A motion was made by Chamberlain to tentatively recommend the amount of \$30,000 seconded by Schaumann.

Vote was taken – Tentatively Recommended – All in Favor

MONADNOCK COMMUNITY EARLY LEARNING CENTER – Louise Danforth

The center was started around forty-five (45) years ago. Total enrollment last year was 100 children, of which 33 are from Jaffrey. Projected 2015 state assistance for children is \$190,000. They are projecting the state assistance to Jaffrey children to be \$74,100. Projection of sliding fee assistance to Jaffrey children to be \$23,000 for 2015. A request for \$8,000 was presented for consideration.

Schaumann motioned to tentatively recommend the amount of \$8,000 seconded by Greenough.

Vote was taken – Tentatively Recommended – All in Favor

SOUTHWESTERN COMMUNITY SERVICES – Keith Thibeault

SWCS is looking for 1% direct assistance funding in the total of \$ 6,038. The proposed funding empowers families to live on their own with some assistance. Some of the services provided are WIC (women, infants, and children) Head Start program, property tax, electric and fuel assistance.

Vote was tabled until the Budget Committee is in receipt of their financials.

MONADNOCK FAMILY SERVICES- Mary Delisle

In 2015, M.F.S. provided services to 144 clients which resulted in 2,600 appointments. They are requested level funding of \$ 6,821, which is census driven. They also provided transportation to 17 surrounding towns. The Monadnock Adult Day Program provided services for 19 residents. Services included personal care, podiatry, Occupational Therapy, Speech services along with help with Activities of Daily Living from nursing staff. These services give caregivers a much needed respite. They also search for United Way Grants in the region to help with costs.

Vote was tabled until the Budget Committee is in receipt of their financial paperwork.

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WARRANT ARTICLES

Article #5 – Requesting \$ 8,996 to supplement increases in salary & benefits for DPW employees per the collective bargaining agreement. A motion to tentatively recommend the amount of \$ 8,996 was made by Chamberlain seconded by Moore.

Vote was taken – Tentatively Recommended – All in Favor

Article #6 – Requesting \$14,836 to supplement increases in salary & benefits for Police employees per the collective bargaining agreement. A motion to tentatively recommend the amount of \$ 14,836 was made by Chamberlain seconded by Wilkins.

Vote was taken – Tentatively Recommended – All in Favor

Articles #2 (Water Bond) and #3 (Septage Processing Bond)– A motion to recommend waiting until after the Select Board’s January 25th meeting before voting these articles was made by Wilkins seconded by Greenough.

Vote was taken – Tentatively Recommended – All in Favor

Article #9 – Establish Special Revenue Fund for non-household rubbish. A motion to tentatively recommend the establishing of a Special Revenue fund was made by Wilkins seconded by Greenough.

Vote was taken – Tentatively Recommended – All in Favor

Article #10 – Solid Waste Disposal Fund - \$35,437.

Motion was made by Schaumann seconded by Greenough.

Vote was taken – Tentatively Recommended – All in Favor

Article #12 – Property/Liability Insurance. A motion was made by Chamberlain seconded by Wilkins to tentatively recommend the amount of \$ 47,955.

Vote was taken – Tentatively Recommended – All in Favor

Article #13- Design funds for municipal building - \$189,286.

It was decided to table this article until the January 28 BudCom meeting

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Article #14- Amend Downtown TIF Financing Plan - A motion by Wilkins, seconded by Greenough to tentatively recommend the amended TIF plan.

Vote was taken – Tentatively Recommended – All in Favor

Articles #15, #17, #18 & #19 - A motion by Chamberlain seconded by Wilkins to tentatively recommend the following articles:

Article #15 – Cemetery Trees Trust Fund - \$1,000

Article #17 – Gravestone Restoration Trust Fund - \$1,000

Article #18 – Meeting House Trust Fund - \$3,000

Article #19 – Property Revaluation Trust Fund (withdrawal) - \$7,500

Vote was taken – Tentatively Recommended – All in Favor

Article #16 – A motion was made by Schaumann seconded by Chamberlain to tentatively recommend the increase of the Veteran’s tax credit from \$400 to \$500.

Vote was taken – Tentatively Recommended – All in Favor

Article #20 - A motion was made by Chamberlain seconded by Wilkins to tentatively recommend the Municipal Building Maintenance Trust in the amount of \$75,000.

Vote was taken – Tentatively Recommended – All in Favor

Article #21 – A motion was made by Schaumann seconded by Greenough to tentatively recommend the purchase of a sidewalk plow for \$90,000.

Vote was taken – Tentatively Recommended – All in Favor

Article #22 – A motion was made by Greenough seconded by Schaumann to tentatively recommend purchase of a chipper in the amount of \$60,000.

Vote was taken – Tentatively Recommended – All in Favor

Article #23 – A motion was made by Wilkins seconded by Greenough to tentatively recommend \$5,000 for Land Acquisition Capital Reserve Fund.

Vote was taken – Tentatively Recommended – All in Favor

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Article #24 – Fire Rescue Boat Purchase and Fire Equipment Capital Reserve - A decision was made to table this until Thursday’s meeting to get more information from Chief Chamberlain.

Article # 25- A motion was made by Chamberlain seconded by Wilkins to tentatively recommend \$12,500 for deposit into the Recreation Tractor Capital Reserve Fund.

Vote was taken – Tentatively Recommended – All in Favor

Motion made by Schaumann to adjourn meeting seconded by Greenough.

Meeting adjourned at 9:45p.m.

NEXT MEETING SCHEDULED FOR THURSDAY, JANUARY 28TH

6:00 P.M.

AT JAFFREY TOWN OFFICE